The Ohio State University Colleges of the Arts and Sciences Concurrence Form

The purpose of this form is to provide a simple system of obtaining departmental reactions to course requests. A letter may be substituted for this form.

An academic unit initiating a request should complete Section A of this form and send a copy of the form, course request, and syllabus to each of the academic units that might have related interests in the course. Initiating units should be allowed two weeks for responses.

Academic units receiving this form should respond to Section B and return the form to the initiating unit. Overlap of course content and other problems should be resolved by the academic units before this form and all other accompanying documentation may be forwarded to the Office of Academic Affairs.

A. Information from the academic unit initiating the request

Arts and Sciences			10/7/08	
Initiating Academic Unit			Date	
Arts and Sciences			•	
Book 3 Listing (e.g., Port	luguese)			
350	Deaf Arts and Litera	iture	U	5
Course Number	Title		Level	Credit Hours
Type of Request (Circle)	: New Course	Course Change	Course Withdrawal	Other
Academic unit asked to r	eview the request			
	(within two weeks	or above date)		
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